**INFORMATION ON THE PROCESSING OF PUBLIC CONTRACTORS’ PERSONAL DATA**

| Agenda | Purpose of processing | Personal data category | Legal grounds | Specification | Personal data source | Retention period and erasure time limit | Data recipient categories |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Correspondence | Received and sent mail | First name, surname, address, phone, e-mail, signature | f) protection of legitimate interests of the controller or other party over which the data subject’s interests in its privacy do not prevail | specification, exercise or defending of legal claims | Data subject | 2 years |  - |
| Public contracts | Registration of public contractdocumentation | First name, surname, phone, e-mail  | c) performance of the controller’s legal obligation | Section 216 of Act No. 134/2016 Coll., on Public Procurement | Data subject | 10 years according to the retention plan |  - |